

# **GAME OFFICIALS COMMITTEE - 2011**

## **TERMS OF REFERENCE**

### **1. MEMBERSHIP**

- Up to six (6) but not less than three (3) members are confirmed by the Board from nominations received.
- An appointed Board member acts as liaison with the committee.
- A staff member supports the committee.
- A convenor will be appointed from within the committee annually and submitted for Board approval.
- Appointments will be for a 3 year term and in accordance with the constitution.

### **2. OBJECTIVES**

The objectives of the committee are to assist, advise and make recommendations to the Board on all activities, events and promotion of umpires and bench officials and to ensure promotion and availability of all aspects of officialdom within the game at Christchurch Netball Centre.

### **3. ATTENDANCE AT MEETINGS**

- Management and/or staff may be invited to attend committee meetings
- Appointed Board member is to attend committee meetings
- The committee shall plan to meet no less than TEN times a year

### **4. DELEGATED POWERS**

The Committee is authorised by the Board to:

- Review matters within its Terms of Reference.
- Co-opt additional members to the committee as may be required.
- Seek information that it requires from Management or Board via Committee Convenor.
- Request from the Board access to outside legal or independent professional advice should it consider it necessary; such Advisors may attend meetings if so requested; and
- Make recommendations to the Board

### **5. RESPONSIBILITIES**

Responsibilities of the Committee shall be:

- Continually review umpiring and bench officials requirements within the Centre.
- Review and report on the provision of services by umpires and bench officials to meet the identified needs of the centre.
- Liaise and discuss with the Game Officials Administrator/Allocator the nature and scope of work to be planned and provided.
- Consider any changes in policies, procedural and other requirements that require Board approval
- Consider any matter referred to them by the Board in conjunction with Staff.

### **6. REPORTING PROCEDURES**

The Committee shall:

- Be accountable to the Board, in relation to the Committee's responsibilities
- Conduct an annual review of its performance and the Terms of Reference
- The Convenor shall submit an annual report to the Board
- Submit to the Board an Annual work plan, annual budget and appropriate timelines
- Record discussions of all meetings and submit to the Netball Manager and Board for perusal.
- Submit recommendations from meetings to Board for approval.